



GRAFTON DISTRICT SCOUT COUNCIL

Annual General Meeting

Saturday 22nd June 2024, 14:15
Blisworth Community Scout Hall

MINUTES

Attendees

Will Hazell	Harry Huckin	Tyler Jeffs	Steve Rolt
Sandra O'Connor	Mike O'Connor	Davina Bowmer	Andy Elder
Debbie Adams	Rob Evans	Katy Robinson	Ken Underwood
Anne Oram	Dick Oram	Nim Cotter	Kate Anderson
Robert Skears	Dave Deane	Sue Pearson	James Sinton
Claire Shrubbs	Jane Bailey	Charlie Olds	Virginia Olds
Ben Bucklow	Ken Hancock	Cindy Hancock	

Apologies

Rosemary Shaw	Nick Winstone	Carol Fraser	Hannah Fraser
John Anderson	Evelyn Williams	Mike Ladd	Natasha Henson
Isabel Reverter	Leanne Stawniczy	Kim Turney	Jane Francis
Anna Mezciems	Richard Stubbs	Emily Hayward	Tony McCawley
Julia Hunt	Guy Phelps	Lucy Phelps	Geoff Brand
Sarah Goodier	Tabi Sweeney	Jen Bucklow	Steve Smith
Jo Weatherley			

1.	Introduction and welcome Will welcomed everyone to the AGM and explained that as the District Chair was unable to make the AGM, he would Chair the AGM. Before the AGM started, a minute's silence was held in remembrance of Roy Cooper who sadly died on the 14 th June.
2.	Apologies for absence Will explained that a number of apologies were received before the meeting and that there was an apologies sheet at the door and asked that if attendees knew of any other apologies, to note it down on said sheet.
3.	Governance topics a. Approve the minutes of the Annual General Meeting held on 3rd June 2023 The District Trustee Board reviewed the minutes of the AGM at their meeting on the 4 th July 2023 and therefore Will put forward that the minutes were taken as read and asked Council to agree that they're a true record of the meeting.



	<p>Proposed: Will Hazell Seconded: Andy Elder Approved by council members</p> <p>b. Adopt the model constitution from Policy, Organisation and Rules (POR) In line with the recommendation from Headquarters, the District Trustee Board proposes that we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules</p> <p>Proposed: District Trustee Board Seconded: Claire Shrubbs Approved by council members</p> <p>c. Note the District's financial year Will asked Council to note that the District's financial year is the 1st April to the 31st March</p> <p>d. Agree the number of members that may be appointed to the Trustee Board Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.</p> <p>The District Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that 12 people are appointed.</p> <p>Proposed: District Trustee Board Seconded: James Sinton Approved by council members</p> <p>e. Agree the quorum for future meetings of the District Scout Council (excluding this AGM) The District Scout Council must agree its quorum – the minimum number of District Scout Council members that must be present at District Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 15 people.</p> <p>Proposed: District Trustee Board Seconded: Andy Elder Approved by council members</p>
4.	<p>Review of the previous year</p> <p>a. The District Lead Volunteer's Review of Scouts in Grafton Will explained that a review of the year had been emailed out to all Council Members prior to the meeting and that there were a few paper copies available at the meeting. He picked out the key highlights of the year and thanked all volunteers for their support.</p>



b. Receive and consider the Annual Report of the District Trustee Board, including the annual Statement of the Accounts

Tyler, as District Treasurer, explained that the Annual Report and Accounts had been emailed out to Council Members prior to the meeting and that there were a few paper copies available at the meeting. Tyler shared the key highlights of the year and invited questions from the floor regarding the report and accounts, however none were asked.

5. Making appointments

a. Appoint the District Chair, following recommendation from the open selection process initiated by the District Trustee Board

Will explained to Council that the open selection process employed by the Trustee Board for all trustee positions was to share the vacancies with current volunteers in Grafton through email and with the wider public via Social Media and with the local Volunteering Bureau website.

Following the open selection process, Will explained that unfortunately we have been unable to find an individual to take on the role of Chair and therefore as per POR 16.6.3.4, he will act as Chair for a short period whilst we actively continue to fill the role.

Will thanked the outgoing Chair, Rosemary Shaw, for all of the work she had done for the District.

b. Appoint the District Treasurer, following recommendation from the open selection process initiated by the District Trustee Board

Following the open selection process, the recommendation to the District Scout Council is that **Tyler Jeffs** should be appointed as District Treasurer.

Approved by council members

c. Appoint members of the District Trustee Board, following recommendations from the open selection process initiated by the District Trustee Board

Following the open selection process, the recommendation to the District Scout Council is that the following people should be appointed as members of the District Trustee Board:

- **Tolulope Ajayi**
- **Ken Hancock**
- **Harry Huckin**
- **Mike O'Connor**
- **Robert Skears**
- **Chris Van Schaijik**

Approved by council members



	<p>Will thanked the trustees for their work during the year and in particular, those members who are standing down (Rosemary Shaw, Thomas Newman and Sue Pearson).</p> <p>Re-appoint District President</p> <p>d. Will advised Council that it is proposed that Norman Pope be re-appointed as District President.</p> <p>Approved by council members</p> <p>Appoint the Independent Examiner</p> <p>e. Tyler proposes that James Cope ACA be appointed as the Independent Examiner.</p> <p>Will confirmed that James has been proposed, seconded and is qualified for the role.</p> <p>Approved by council members</p> <p>Nominate representatives of the District Scout Council to represent the District on the County Scout Council</p> <p>f. Will informed Council that we need to nominate two members as District representatives to the County Scout Council and therefore Mike O'Connor and Anne Oram have been proposed and seconded.</p> <p>Approved by council members</p>
6.	<p>Closing Remarks</p> <p>Will thanked everyone for attending the AGM and advised that the AGM would be followed by an Awards Presentation followed by refreshments and invited everyone to stay and catchup.</p>